



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHAT

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



No: AEGCL/MD/ACCTS/TAXATION/02/2023-24/15

DT: 11/01/2024

OFFICE ORDER

In accordance with the provisions of Section 192 of Income Tax Act, 1961, for the purpose of ascertaining the tax liability and deducting TDS accordingly, all employees of AEGCL are requested to submit the signed assessment form for the F.Y. 2023-2024 to their respective DDO's on or before 10th February'2024.

Those who are opting "Old Tax Regime" are requested to submit self attested supporting documents for availing deduction U/S 80C to 80U.

For the calculation of income Tax, **Arrears, Honorariums, Mobile Allowances, Medical Reimbursements, Employers Contribution to NPS i.e. 14%, Compensatory Allowances, Shift Allowances, Overtime, Bungalow Peon pay, and any other allowances** should be included in the computation of Gross Salary. On the basis of the submitted declaration by the employee, the remaining tax, if any, will be deducted from the salary of February'2024, to avoid any penalty under the Income Tax Act, 1961.

Enclosure: Tax Assessment Form.

12/1/24
Chief General Manager (F&A),
AEGCL, Bijulee Bhawan, Paltanbazar.

Memo No. AEGCL/MD/ACCTS/TAXATION/02/2023-24/15(a)

DT: 11/01/2024

Copy to-

1. PS to MD, AEGCL for kind information.
2. All CGM, AEGCL for kind information.
3. All GM (HQ)/GM (Zonal Offices), AEGCL for information.
4. All DGM (HQ)/DGM (Circle Offices), AEGCL for information.
5. All AGM /Divisional Offices, AEGCL for information.
6. All DGM (F&A)/ AGM (F&A)/AM (F&A) for information and necessary action.
7. AGM (IT), AEGCL, is requested for publication of notice in AEGCL website.
8. Office Copy.

12/1/24
Chief General Manager (F&A),
AEGCL, Bijulee Bhawan, Paltanbazar.

IT ASSESSMENT FORM (FY 2023-2024)(AY 2024-2025)

Please tick whichever is applicable(v) : Old Tax Regime

Or New Tax Regime

Name:

PAN:

Design:

Mobile No.:

Details of Salary Paid and any other income and tax deducted

1	Gross Salary					
a.	Salary as per provisions contained in Section 17(1)					
b.	Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)					
c.	Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)					
d.	Total					
e.	Reported total amount of salary received from other employer(s)					
2	Less: Allowances to the extent exempt under section 10					
a.	Travel concession or assistance under section 10(5)					
b.	House rent allowance under section 10(13A)					
c.						
3	Total amount of salary received from current employer (1(d)-2(h))					
4	Less: Deduction under section 16					
(a)	Standard deduction under section 16(ia)					
(b)	Entertainment allowance under section 16(ii)					
(c)	Tax on employment under section 16(iii)					
5	Total amount of deduction under section 16[4(a)+4(b)+4(c)]					
	U/S 24 (i) Interest on capital borrowed for renovation/ construction of house (Max 30000)					
6	Income Chargeable under the head of Salaries					
7	Add: Any other income reported by the employee under the as per section 192(2B)					
(a)	income(or admissible loss) from house property					
(b)	Income under the head other sources offer for TDS					
8	Total Amount of other income reported by the employee(7a+7b)					
9	Gross Total Income(6+8)					
10	Deduction under Chapter VIA					
					Gross Amount	Ded. Amount
(a)	Deduction in respect of life insurance premia, Contribution to provident fund etc under section 80C					
(b)	Deduction in respect of contribution to certain pension fund under section 80CCC					
(c)	Deduction in respect of contribution by tax payer to pension scheme under section 80CCD(1)					
(d)	Total deduction under section 80C,80CCC& 80CCD(1)					
(e)	Deduction in respect of amount paid /deposited to notified pension scheme under section 80CCD(1B)					
(f)	Deduction in respect of contribution by employer to pension scheme under section 80CCD2					
(g)	Deduction in respect of health insurance premia under section 80D					
(h)	Deduction in respect of Interest on loan taken for higher education under section 80E					
					Gross Amount	Qualifying Amount
						Ded Amount

(i)	Total Deduction in respect of donation to certain funds, Charitable Institution, etc under section 80G				0	0
(j)	Deduction in respect of interest on deposit in savings accounts under section TTA				.	
(k)	Amount Deductible under any other provision(s) of Chapter VIA				.	0
	section				.	
	section				.	
	section				.	
	section				.	
	section				.	
	section				.	
(l)	Total amount of deductible under any other provision(s) of Chapter VI-A				.	0
11	Aggregate of deductible under Chapter VI-A [10(a)+10(b)+10(c)+ 10(d)+10(e)+10(f)+10(g)+10(h)+10(i)+10(j)+10(l)]				.	
12	Total taxable income (9-11)				.	
13	Tax on total income				.	
14	Rebate under section 87A, if applicable				.	-
15	Surcharge, wherever applicable				.	-
16	Health and education cess				.	-
17	Tax payable (13+15+16-14)				.	-
18	Less: Relief under section 89 (attach details)				.	-
19	Net tax payable (17-18)				.	-
20	Less: TDS Deducted				.	-
20	Less: Self assessment tax				.	-
20	BALANCE TAX PAYABLE(REFUNDABLE)				.	-

Date	(Signature of Employee)

PAY DRAWN STATEMENT OF :-																		
DESIGNATION:-																		
OFFICE OF THE:-																		
PAN NO.:-																		
Pay drawn statement from MARCH 2023 to FEB 2024																		
MONTH	PAY	G/PAY	T/PAY	DA RATE	D. A.	E.C.C.	H.R.A.	M.A.	CCA.	MOBILE ALLOWANCE	G/TOTAL	P/TAX	GPF	INCOME TAX	T.DEDUCT.	NET SALARY RECEIVED	NPS Employer's contribution	Grand total
Mar-23																		
Apr-23																		
May-23																		
Jun-23																		
Jul-23																		
Aug-23																		
Sep-23																		
Oct-23																		
Nov-23																		
Dec-23																		
Jan-24																		
Feb-24																		
DA ARR																		
TOTAL																		

DETAILS OF SAVINGS

Contribution to PPF		:- Rs.	
GPF		:- Rs.	
MF		:- Rs.	
Contribution to APY			
PLI/LIC		:- Rs.	
TOTAL SAVINGS		:- Rs.	

- 1) 40% OF BASIC SALARY :-
- 2) ACTUAL HRA RECEIVED :-
- 3) ACTUAL HOUSE RENT PAID -
- 10% OF BASIC SALARY :-