



# ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 78100

CIN: U40101AS2003SGC007238GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: [www.aegcl.co.in](http://www.aegcl.co.in)

AM (IT)  
for info  
29/10/23

No. AEGCL/MD/HR/Hotel Charge/94/2023/9

Date: 26-10-2023

## OFFICE ORDER

Pursuant to Resolution No. 5 adopted by the Board of Directors of AEGCL in its 98<sup>th</sup> meeting held on 17-10-2023, the hotel charges for official tour within and outside the state of Assam, in respect of the employees/ officers of AEGCL are hereby revised with immediate effect, as detailed below: -

Grade	Rates outside the State (in Rs.)	Rates inside the State (in Rs.)
Chairman/Managing Director	14,000/-	14,000/-
Director	14,000/-	14,000/-
CGM/GM or Equivalent	13,200/-	4,800/-
GP Rs. 15,500 to Rs. 17,400/-	9,600/-	4,800/-
GP Rs. 12,100 to Rs. 14,200/-	6,400/-	4,000/-
GP Rs. 8,700 to Rs. 11,300/-	6,400/-	3,000/-
GP Rs. 5,800 to Rs. 7,900/-	6,400/-	3,000/-
GP below Rs 5,800/-	6,400/-	1,800/-

Further, while on official tour, if the employees of AEGCL make their own arrangement for their stay outside their station and within the State of Assam, they are now entitled to reimbursement to the extent of half the maximum amount of hotel charges as mentioned above, without production of any document/bill.

Sd/-

General Manager (HR) i/c  
AEGCL, Bijulee Bhawan,  
Paltan Bazar, Ghy-1

Memo No. AEGCL/MD/HR/Hotel Charge/94/2023/9 (A)

Date: 26-10-2023

Copy to:

1. P.S to Chairman, AEGCL, for favour of kind information of the Chairman.
2. P.S to MD, AEGCL, for favour of kind information of the MD, AEGCL.
3. All CGMs/GMs/DGMs/AGMs of AEGCL, for wide circulation in the offices under their jurisdiction.
4. Company Secretary, AEGCL.
5. Web Administrator, AEGCL. He is directed to upload the aforesaid notification in AEGCL's website.
6. Office copy.

26/10/23

General Manager (HR) i/c  
AEGCL, Bijulee Bhawan,  
Paltan Bazar, Ghy-1