



# ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: [www.aegcl.co.in](http://www.aegcl.co.in)



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आजादी का  
अमृत महोत्सव

No. AEGCL/MD/HR/GENERAL ADMINISTRATION/445/2021/57

Date: 27-1-2022

## OFFICE ORDER

In line with Govt. of Assam's Order No. GAG(B).152/2021/33 dtd the 30<sup>th</sup> December 2021 and Order No. GAG(B).152/2021/36 dtd the 4<sup>th</sup> January 2022, Special Casual leave of 2 (two) days may be allowed to employees who desire to spend time with parents/parents-in-law in phased manner spreading across the months of January, February, March and April on written application. The employees who avail such leaves must submit dated photographs to their respective controlling officers upon joining office. Further no essential services of AEGCL should be hampered for leave of absence at any cost.

This has the approval of MD, AEGCL.

By orders etc.

*[Signature]*  
27/1/2022

General Manager (HR) i/c,  
AEGCL, Bijulee Bhawan,  
Paltanbazar, Guwahati-1

Memo No. AEGCL/MD/HR/GENERAL ADMINISTRATION/445/2021/57 (A) Date: 27-1-2022

Copy to:

1. P.S. to the Chairman, AEGCL and APDCL, Bijulee Bhawan, Paltanbazar, Guwahati-1 for favour of kind information of the Hon'ble Chairman, AEGCL and APDCL;
2. P.S. to the Chairman, APGCL, Bijulee Bhawan, Paltanbazar, Guwahati-1 for favour of kind information of the Hon'ble Chairman, APGCL;
3. PS to the MD, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati-1, for favour of kind information of the MD, AEGCL;
4. All CGMs/GMs/DGMs, AEGCL;
5. The Company Secretary, AEGCL, Bijulee Bhawan, Guwahati-1;
6. All AGMs, AEGCL;
7. Web Administrator, AEGCL, Bijulee Bhawan. He is directed to upload the aforesaid Office Order in AEGCL's website;
8. All REs, AEGCL;
9. Office Copy.

*[Signature]*  
27/1/2022

General Manager (HR) i/c,  
AEGCL, Bijulee Bhawan,  
Paltanbazar, Guwahati-1