



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



NIQ NO: AEGCL/MD/IT/PART-XIII/2020/22

Date: 23.2.2020

Short Notice Inviting Quotation

Sealed quotations are invited from reputed firms(local)/authorized dealers(local)/OEM for the **supply and installation of Desktop Computer, Laptop Computers, UPS, printers and scanners** of reputed brands (**as per Technical Specification enclosed as Annexure-I**) at O/o the MD, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati — 781001 as per specification mentioned below. The quotations will be received by the undersigned on or before **11.3.2020 upto 12:00 P.M.** and will be opened on the same date at **12:30 P.M.** in the presence of the intending bidders or their authorized agents.

List of Items:

Sl. No.	Item	Quantity
01.	Desktop Computer	9
02.	Laptop computer	10
03.	UPS	9
04.	Laserjet Printer	12
05.	Network Printer	2
06.	Scanner	4
07.	Sheet feed Scanner	2

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents. The bidder has to submit nonrefundable Tender Document fee of Rs. 1000.00 (Rupees One thousand only) in the form DD/Banker Cheques in favour of Managing Director, AEGCL payable at Guwahati. **The Bidders who submitted Tender Document fee against NIQ No: AEGCL/MD/IT/Part-XIII/2020/8 Dated: 17.02.2020 need not have to submit Tender Document Fee again.**
2. The bidder has to submit **Earnest Money Deposit amounting Rs 22,000.00 (Rupees Twenty Two Thousand only)** in the form of DD/banker's Cheque in favour of Managing Director, AEGCL payable at Guwahati. The EMD of the unsuccessful bidder will be returned after due verification. The EMD of successful bidder will be returned after completion of supply and installation of the items.
3. The bidders whose technical bid qualifies in the technical evaluation may be empanelled in the AEGCL's vendor list for supplying computer and accessories for a period of 2 years.
4. AEGCL reserves the right to accept or reject any or all the quotations without assigning any reason.
5. The quantity mentioned above may be increased or decreased (if necessary) at the time of order as per actual requirement.
6. The quotations will be evaluated for all the items together.
7. The items should have minimum 1 (one) year warranty.



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

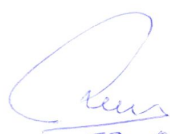
Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



8. The quotation should be valid for 90 days.
9. The bidders must submit the following documents in a separate sealed envelope, prescribing as Technical Bid document –
 - a. Technical documents/catalogue (detailed specifications) of the items to be supplied.
 - b. Technical Specification enclosed as Annexure-I.
 - c. Details of Bidders enclosed as Annexure-II.
10. The Price bid shall be submitted in a separate sealed envelope prescribing on top of the envelope. GST must be separately indicated with the price bid.
11. Both the Technical bid envelope and Price bid envelope shall be submitted enclosed in a larger sealed envelope prescribing the subject of the quotation on top of the envelope.
12. The quotation should be addressed to the "The Chief General Manager [O&M], AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati — 781001." super scribing the Quotation Notice Number on the envelope.
13. The items must be delivered and configured at O/o the MD, AEGCL Bijulee Bhawan, Paltanbazar, Ghy-01 within 30 days after from the date of issue of purchase order.
14. 90% Payment will be made only after successful commissioning of the materials. Balance 10% will be retained as Performance Security and will be released after expiry of warranty period.
15. The tendering firm must have proper PAN/TIN No. and the same shall have to be enclosed with the quotations.
16. The Vendor must have a prior experience in the field of supplying Computer and accessories at PSUs and other Government organisations in last 3 years. The documented proof should be enclosed.
17. The bidders must have establishment in Guwahati.


29-02-2020
Chief General Manager (O&M)
AEGCL, Bijulee Bhawan

Date: 29.2.2020

Memo No.: AEGCL/MD/IT/PART-XIII/2020/2205

Copy to:

- 1) CGM (F&A) i/c. AEGCL, Bijulee Bhawan, Ghy-01 for information.
- 2) AGM-III for uploading at AEGCL's website for information.
- 3) Notice Boards.
- 4) Office File.

Chief General Manager(O&M)
AEGCL, Bijulee Bhawan



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



Annexure-I

Technical Specification

Sl. No.	Particulars	Preferred Brand	Compliance (Yes/No.)	Offered make/ Model	Documentary Evidence/ Catalogue Submitted (Yes/No.)
1	<p><u>Desktop Tower (minimum configuration):</u> <u>Tower PC:</u> Intel i3, 8th generation, 1.6 GHz or AMD Ryzen 3 series, 1.6 GHz, 4GB DDR4 RAM (upgradable to 8GB RAM), Windows 10 Home Edition, 1 TB SATA HDD, 19.5" Display, Integrated Graphics, Keyboard & Mouse, DVD R/W, MS Office Home & Student Edition 2016 or Higher (life time licence), Quick Heal Total Security Antivirus 1 user 3 year. Minimum Warranty: 1 year onsite (as per company norms)</p>	Dell/HP/Lenovo/Acer or equivalent			
2	<p><u>Laptop (minimum configuration):</u> Intel i3, 8th generation, 1.6 GHz AMD Ryzen 3 series, 1.6 GHz, 4GB DDR4 RAM (upgradable to 8GB RAM), Windows 10 Home Edition, MS Office Home & Student Edition 2016 or Higher (life time licence), 1 TB SATA HDD, 15.6" HD display. Quick Heal Total Security Antivirus 1 user 3 year. Minimum Warranty: 1 year onsite (as per company norms)</p>	HP/Lenovo/Acer/Dell or equivalent			
3.	<p><u>UPS (minimum 1-year warranty):</u> 600 VA UPS, 7 AH, 15 minutes or higher backup, input-230VA/50 Hz, 6 Amp plug. Minimum Warranty: 1 year onsite (as per company norms)</p>	Numeric/Luminous/APC or equivalent			



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



Sl. No.	Particulars	Preferred Brand	Compliance (Yes/No.)	Offered make/ Model	Documentary Evidence/ Catalogue Submitted (Yes/No.)
4	<p><u>Lajerjet Printer (minimum configuration):</u> Printing Type: Black and White, Printing Technology: Laser, Print Resolution: 600x600 DPI, Print Speed Black: up to 14 PPM, Paper Size: A4, Monarch, connectivity: USB, Color: Black, Paper Tray: 150 sheets, Duty cycle: 5000 pages per month, power: 230 V AC minimum Warranty 1 year onsite (as per company norms)</p>	HP/Canon or equivalent			
5	<p><u>Network Printer (minimum Configuration)</u> Printer Type - LaserJet; Functionality - Multi-Function (Print, Scan, Copy), Scanner type - Flatbed; Scan File Format: JPG, RAW (BMP), PDF, TIFF, PNG etc. Printer Output - Black & White only Connectivity – Ethernet, USB, Network ready; Compatible Operating Systems: Windows: 10 Pages per minute - 20 pages Page size supported - A4, B5, A6, DL, envelope; Duplex printing - Manual; Print Resolution - Up to 600 x 600 rendered DPI (Black) Input paper tray: Up to 150 sheets Duty Cycle (Maximum monthly recommended prints) - Up to 8,000 pages per month. minimum Warranty 1 year onsite (as per company norms)</p>	HP/Canon or equivalent			
6	<p><u>Scanner (minimum configuration):</u> Flatbed Scanner, Paper Size: A4, A6, B5, DL Envelope, Scanning Method: CIS, Connectivity: USB2.0. Minimum Warranty 1 year onsite (as per company norms)</p>	HP/Canon or equivalent			



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



Sl. No.	Particulars	Preferred Brand	Compliance (Yes/No.)	Offered make/ Model	Documentary Evidence/ Catalogue Submitted (Yes/No.)
7.	Sheet feed scanner (minimum Configuration): Feeding capacity: 30 sheets. Maximum resolution: 600 dpi. Scanning modes: Black and white, Scanner Type: Desktop sheet-fed scanner. USB Port: Hi-speed USB 2.0. Minimum Warranty 1 year onsite (as per company norms)	HP/Canon or equivalent			

OFFICIAL SEAL:

Signature of Bidder's Authorised representative



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



Annexure-II

DETAILS OF BIDDERS TO BE FILLED:

1.	Name of the Organization/FIRM	
2.	Type of Organization, whether proprietorship, partnership, public/private limited company, etc.	
3.	Name of the Proprietor/Partners/Directors in the Organization	
4.	GST No. (Please attach copy)	
5.	PAN No. (Please attach copy)	
6.	Registered Office Address and telephone / fax no./Email ID	

Place:

Date:

OFFICIAL SEAL:

Signature of Bidder's Authorised representative