



# ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238GSTIN: 18AAFCA4973J9Z3

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No. AEGCL/MD/GA/60/2011/(Pt-I)/102

Date: 28-10-2020

## CIRCULAR

As per Resolution No. 10 of the 80<sup>th</sup> Board of Directors meeting, AEGCL held on 09-10-2020, all Grade-I and Grade-II officers of AEGCL are to submit their Annual Property Return Statement as below:

1. All Grade I & Grade II officers of AEGCL will submit a statement of their Immovable Property Returns (IPR) as on 31-12-2019 on or before 31-11-2020. Subsequently, Immovable Property Returns (IPR) for each year ending 31<sup>st</sup> December shall be submitted by 31<sup>st</sup> of January of the next year invariably to the General Manager (HR). There is no need to file return relating to movable properties.
2. The format for submission of statement of Annual Property Return is given at Appendix – I of this circular.
3. All officers (Grade I & Grade II) will be eligible for consideration for promotions, training, foreign tours, deputation, NOC for passport and loans only if the Immovable Property Returns (IPR) have been filed on time by the employees concerned. This means that without submission of IPR Statements all these cases shall not be considered even if an employee is otherwise eligible.
4. The IPRs will be in the safe custody of HR wing of AEGCL.
5. The guidelines issued by the Govt of Assam vide O.M No. AAp.237/2013/50-A dated 14-07-2016 shall apply mutatis mutandis.

By orders etc..

Sd/-

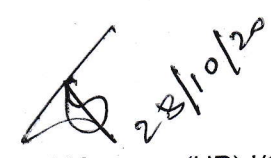
General Manager (HR) I/C,  
AEGCL, Bijulee Bhawan,  
Paltanbazar, Ghy-01

Memo No. AEGCL/MD/GA/60/2011/(Pt-I)/102 (A)

Date:28-10-2020

Copy to:

1. P.S to the Chairman, AEGCL/APDCL/APGCL
2. P.S to the MD, AEGCL
3. All CGMs (HQ & field offices) , AEGCL
4. All GMs (HQ & field offices) , AEGCL
5. All DGMs (All departments, HQ & field offices) , AEGCL
6. Company Secretary, AEGCL
7. All AGMs (All departments, HQ & field offices) , AEGCL
8. AGM (IT) , AEGCL, requesting to upload above in aegcl.co.in
9. All REs, AEGCL
10. All Grade-I & Grade-II officers of AEGCL
11. Office Copy

  
General Manager (HR) I/C,  
AEGCL, Bijulee Bhawan,  
Paltanbazar, Ghy-01



ASSAM ELECTRICITY GRID CORPORATION LIMITED

APPENDIX-I: Statement of Immovable Property for the Calendar Year Ending \_\_\_\_\_

1) Name of the Officer in full:  
(Block letters)

Designation:

2) Pay ..... Basic ..... Total Allowance ..... Gross Pay ..... Total Deduction ..... Net Salary .....

Sl. No.	Precise Location	Nature of Land	Extent of Interest	Land-use pattern (particulars of House/Building/Flat over the plot of land)	Value of the Land & House/Building/Flat		If not in own name, state in whose name & His/Her relationship to the officer	How acquired, whether by purchases, lease, mortgage, inheritance, gift or otherwise with date of actualization & name with details from whom acquired	Annual income from the property	Remarks
					At the time of acquiring /purchases	Present Value				
1	2	3	4	5	6	7	8	9	10	11
	Mouza:									
	Revenue Town/Village:									
	Patta No.:									
	Dag No.:									
	Net Area:									
	Mouza:									
	Revenue Town/Village:									
	Patta No.:									
	Dag No.:									
	Net Area:									

I hereby declare that the declaration made above is complete, true and correct to the best of my knowledge and belief.

Date:

(Signature of the officer)

- Column No.1**  
(Sl No.) : If no. of plot of Land/House/Flat is more than one, sl no. is to be given in each of the Land/House/Flat.
- Column No.2**  
(Precise location) : For each of the Land/House/Flat, particulars of schedule of land are to be given. In respect of House/Flat, name of the city/town is to be given in sub column 2 of column 2 i.e. revenue town/village and name of the house/flat is to be given in sub column 3 of column 2 i.e. Patta No. House No/Flat No if any is to be given in sub column 4 of column 2 i.e. Dag No. Net area of the House/Flat is to be given in sub-column 5 of column 2.
- Column No.3**  
(Nature of land) : Nature of land i.e. whether it is agricultural, residential, commercial, or industrial is to be given.
- Column No.4**  
(Extent of interest) : Extent of interest i.e. whether it is whole or part or joint ownership of the plot of Land/ House/ Flat is to be given in column 4.
- Column No.5**  
(Land use pattern) : Pattern of land use, whether it is vacant or used for House/Flat/ Agriculture/Industry or Commercial is to be given in column no.5 along with detail information if the House is multistoried.
- Column No.6 & 7**  
(Value of the land) : In column 6, registered value of the Land/House/Flat at the time of acquiring/ purchasing is to be provided along with approximate present market value in column no.7. In respect of inheritance of Land/House/Flat only present market value is to be provided.
- Column No.8**  
(If not in own name, state in whose name & his/her relationship to the officer) : Properties acquired / purchased by the immediate family members is to be given in column 8 along with his/ her relationship with the officer.
- Column No.9**  
(How acquired) : Properties how acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise is to be provided with dates of actualization & name with details from whom acquired.
- Column No.10**  
(Annual income from the property) : Annual income from the property through rent or agricultural/industrial/commercial use is to be given in column no 10.
- Column No.11**  
(Remarks) : Any other information which has not been incorporated in columns 2-10 may be given in column no.11.