



ASSAM ELECTRICITY GRID CORPORATION LIMITED

Regd. Office: 1st Floor, Bijulee Bhawan, Paltan Bazar, Guwahati-781001

CIN: U40101AS2003SGC007238

Phone: 0361-2739520 / Fax: 0361-2739513

Web: www.aegcl.co.in, E-mail: managing.director@aegcl.co.in

EMPLOYMENT NOTICE

The Assam Electricity Grid Corporation Limited (AEGCL) invites applications from the eligible candidates having requisite qualifications including departmental candidates of successor companies of ASEB for filling up of the following posts:

Sl. No.	Posts	Nos.	Category	Pay Band (Rs.)	Grade Pay (Rs.)	Other Allowance (Rs.)	Maximum Allowable Additional increments to be given to general candidates(nos.)
1	General Manager (F&A)	1	UR	42,000 -1,16,000	19,500	As admissible	15

ELIGIBILITY CRITERIA:

1. Educational Qualification for all positions:

- For General Candidate:** Candidate should possess a degree from a recognised university and should be a Chartered Accountant or a Cost Accountant.
- For Departmental Candidate:** Candidate should possess a degree from a recognised university and should be a Chartered Accountant or a Cost Accountant.

2. Computer knowledge: In hand Computer knowledge will be mandatory criteria for all the positions and categories.

3. Essential Experience:

For General Candidate:

	GM (F&A)
Post qualification experience*	<p>1. <u>Direct Recruitment</u> The candidate should have minimum 18 years of experience</p> <ol style="list-style-type: none"> With 6 (Six) years in regular service as Assistant General Manager (F&A) in Scale of Pay PB: Rs 37300-112000 with grade pay of Rs 16600 (as per ROP, 2017) or equivalent; or With 3 (Three) years in regular service as Deputy General Manager (F&A) in Scale of Pay PB: Rs 42000-116000 with grade pay of Rs 17400 (as per ROP, 2017) or equivalent <p>in corporate financial management and accounts including Cost and Budgetary Control, Institutional Finance and Working Capital Management in large Industrial and Commercial undertakings or Public sector undertakings or State/Central Government and is capable to hold independent charge of finance and accounts.</p> <p>2. <u>Deputation</u> Holding analogous posts on regular basis</p> <ol style="list-style-type: none"> With 6 (Six) years in regular service as Assistant General Manager (F&A) in Scale of Pay PB: Rs 37300-112000 with grade pay of Rs 16600 (as per ROP, 2017) or equivalent; or With 3 (Three) years in regular service as Deputy General Manager (F&A) in Scale of Pay PB: Rs 42000-116000 with grade pay of Rs 17400 (as per ROP, 2017) or equivalent. <p>Preference will be given to those who have experience in Power sector.</p>
In hand Practice /Professional Knowledge	<ol style="list-style-type: none"> Having requisite knowledge on Budget and Budgetary control, Balance sheets, Reconciliation of revenue, MIS and overall day-to-day functioning of Accounts department. Expertise in Terminal benefits including operation of CPF Trust Account, Pension and Investment Trust Account/Investment of Trust Funds, Operation of Company's Principal Accounts/RE Accounts/ Revenue Deposit Accounts/ Escrow Accounts etc. Expertise in development of long-term corporate financial policies & strategies, strategies for effective fund management, financial discipline in cash flows, working capital management.

* Proof to be submitted

The post qualification experience should be from:

i. From an organization having Manpower strength*	1000 or more
ii. Annual Turnover (Rs.)*	100 Crore or more
iii. Minimum CTC*	Rs. 8,00,000/-

* Proof to be submitted

Desirable for General Candidates:

	GM (F&A)
Experience of working in an ERP enabled organization with proper in hand practice of finance and accounts.	More than 4 years
Experience of working in a Govt./ Statutory Bodies/Public Sector undertakings,	For a minimum of five (5) years in the grade pay of Rs. 6300/-.

4. Age: (as on 1st December, 2018)

GM (F&A)	Minimum	Maximum
Age Limit (For General Candidates)	45 years	53 years
Age Limit (For Departmental Candidates)	45 years	55 years

5. Length of experience of the candidates will be an added advantage.
6. Candidates with technical educational qualification and having experience in power sector will be preferred.
7. **Application Fee:** Non-Refundable amount of Rs. 500/- (Five hundred) for General. Rs. 250/- for SC, ST etc. candidate payable by crossed IPO/Demand Draft, in favour of The Managing Director, AEGCL, Paltan Bazar, Bijulee Bhawan, Guwahati-1.
8. **Service Condition:** Applicable as per Companies Rules.
9. The Application format can be downloaded from AEGCL website- www.aegcl.co.in
10. **Selection Procedure:** Candidates fulfilling the above criteria will be called for Interview. All correspondence will be made through email and notice in the AEGCL website - www.aegcl.co.in
11. **Last Date for submission:** Application along with self attested copies of certificates, Mark sheets and other testimonials in respect of Qualification, Age, Caste, Permanent Resident Certificate, Experience and NOC from the parent organization and two passport size photographs should reach the GM (HR) I/C, AEGCL, Paltan Bazar, Bijulee Bhawan, 1st Floor, Guwahati-781001 **on or before 04:00 pm 28/12/2018.**
12. Candidates should apply through proper channel.
13. Application received beyond the due date for postal delay or any other reasons whatsoever will not be considered. Incomplete application will be rejected straight way without any information to the applicant.
14. The shortlisted applicants fulfilling above criteria will be called to appear before an interview board at their own cost.
15. AEGCL reserves the right to cancel the recruitment for the post without assigning any reason thereof.

Sd/-
General Manager (HR) I/C,
AEGCL, Bijulee Bhawan, Guwahati – 1