

**ASSAM ELECTRICITY GRID CORPORATION LIMITED**

OFFICE OF THE MANAGING DIRECTOR

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238

PHONE: 0361-2739520

FAX NO.0361-2739513

Web: www.aegcl.co.in

NIQ NO: AEGCL/MD/IT/PART-XI/2018/155

Date-13.6.2019

Short Notice Inviting Quotation

Sealed quotations are invited from local reputed firms/authorized dealers for the **supply and installation of MS office Home & Student 2016 edition software** at O/o the MD, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati — 781001 as per specification mentioned below. The quotations will be received by the undersigned on or before **21.6.2019 upto 11:00 A.M.** and will be opened on the same date at **11:30 A.M.** in the presence of the intending quotationers or their authorized agents.

Sl. No.	Particulars	Qty.
1.	MS office Home & Student 2016 edition (with licence)	8 nos.

Terms and Conditions:

1. AEGCL reserves the right to accept or reject any or all the quotations without assigning any reason.
2. The quantity mentioned above may be increased or decreased (if necessary) at the time of order as per actual requirement.
3. 100% Payment will be made only after successful commissioning of the materials.
4. The quotation should be addressed to the "The General Manager [HQ], AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati — 781001." super scribing the Quotation Notice Number on the envelope.
5. GST must be clearly indicated in the quotation.
6. The tendering firm must have proper PAN/TIN No. and the same shall have to be enclosed with the quotations.

AW
13.6.19
General Manager (HQ)
AEGCL, Bijulee Bhawan

Memo No.: AEGCL/MD/IT/PART-XI/2018/155(3)

Date-13.6.2019

Copy to:

- 1) DGM (F&A). AEGCL, Bijulee Bhawan, Ghy-01 for information.
- 2) AGM-III for uploading at AEGCL's website for information.
- 3) Notice Boards.
- 4) Office File.

General Manager (HQ)
AEGCL, Bijulee Bhawan