



ASSAM ELECTRICITY GRID CORPORATION LIMITED

Regd. Office: 1st Floor, Bijulee Bhawan, Paltan Bazar, Guwahati-781001

CIN: U40101AS2003SGC007238

Phone: 0361-2739520 / Fax: 0361-2739513

Web: www.aegcl.co.in, E-mail: managing.director@aegcl.co.in

EMPLOYMENT NOTICE

The Assam Electricity Grid Corporation Limited (AEGCL) invites applications from the eligible candidates having requisite qualifications including departmental candidates of successor companies of ASEB for filling up of the following posts:

Sl. No.	Posts	Nos.	Category	Pay Band (Rs.)	Grade Pay (Rs.)	Other Allowance (Rs.)	Maximum Allowable Additional increments to be given to general candidates(nos.)
1	Assistant General Manager (F&A)	1	UR	37300 - 112000	16,600	As admissible	5

ELIGIBILITY CRITERIA:

1. Educational Qualification for the position:

- For General Candidate:** Candidates should possess a degree from a recognized university and should be a chartered accountant or cost accountant.
- For Departmental Candidate:** Candidates should possess a degree from a recognized university and should be a chartered accountant or cost accountant.

Computer knowledge: In hand Computer knowledge will be mandatory criteria for all the positions and categories.

2. Essential Experience:

For General Candidate:

	AGM(F&A)
Post qualification experience*	8 years
In the Field of	Finance and accounts in Govt./ Statutory Bodies/Public Sector undertakings/Public limited organizations
From an organization having manpower strength*	1000 or more
Annual Turnover (Rs.)*	100 Crore or more
Minimum CTC*	Rs. 5,00,000/-
In hand Practice /Professional Knowledge	Having requisite knowledge on Budget and Budgetary control, Balance sheets, Reconciliation of revenue, MIS, operation of CPF Trust Account, Pension and Investment Trust Account/Investment of Trust Funds, Operation of Company's Principal Accounts/RE Accounts/ Revenue Deposit Accounts/ Escrow Account sand overall day-to-day functioning of Accounts department. Preference may be given to those who have experience in power sector.

For Departmental Candidate:

	AGM (F&A)
Post qualification experience of departmental candidate.	6 years cumulative experience as AAO/DAO/AO/AM or of equivalent post in other cadre.

* In hand computer knowledge will be mandatory criteria for all the positions & categories

3. Age: (as on 1st January 2018)

	AGM (F&A)
Upper Limit (For General Candidate)	40
Upper Limit (For Departmental Candidate)	45

Upper Age limit is relaxable by 5 years in Case of S/C and S/T Candidates. (Attested copy of age Certificate should be enclosed with the application)

4. Length of experience of the candidates will be an added advantage.
5. Candidates with technical educational qualification and having experience in power sector will be preferred.
6. **Application Fee:** Non-Refundable amount of Rs. 500/- (Five hundred) for General. Rs. 250/- for SC, ST etc. candidate payable by crossed IPO/Demand Draft, in favour of The Managing Director, AEGCL, Paltan Bazar, Bijulee Bhawan, Guwahati-1.
7. **Service Condition:** Applicable as per Companies Rules.
8. The Application format can be downloaded from AEGCL website- www.aegcl.co.in
9. **Selection Procedure:** Candidates fulfilling the above criteria will be called for Interview. All correspondence will be made through email and notice in the AEGCL website www.aegcl.co.in.
10. **Last Date for submission:** Application along with self attested copies of certificates, Mark sheets and other testimonials in respect of qualification, age, caste, permanent resident certificate, experience and NOC from the parent organization and two passport size photographs should reach the GM (HR) i/c, AEGCL, Paltan Bazar, Bijulee Bhawan, 1st Floor, Guwahati-781001 **on or before 04:00pm 26/06/2018.**
11. Candidates should apply through proper channel.
12. Application received beyond the due date for postal delay or any other reasons whatsoever will not be considered.
Incomplete application will be rejected straight way without any information to the applicant.
13. The shortlisted applicants fulfilling above criteria will be called to appear before an interview board at their own cost.
14. AEGCL reserves the right to cancel the recruitment for the post without assigning any reason thereof.

Sd/-
General Manager (HR) I/C,
AEGCL, Bijulee Bhawan, Guwahati – 1