

ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



NIQ NO: AEGCL/MD/IT/PART-XIII/2020/8

Date-17.2.2020

Short Notice Inviting Quotation

Sealed quotations are invited from reputed firms(local)/authorized dealers(local)/OEM for the **supply and installation of Desktop Computer, Laptop Computers, UPS, printers and scanners** of reputed brands (**as per Technical Specification enclosed as Annexure-I**) at O/o the MD, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati — 781001 as per specification mentioned below. The quotations will be received by the undersigned on or before **25.2.2020 upto 11:00 A.M.** and will be opened on the same date at **11:30 A.M.** in the presence of the intending bidders or their authorized agents.

List of Items:

| Sl. No. | Item | Quantity |
|---------|------------------|----------|
| 01. | Desktop Compute | 9 |
| 02. | Laptop computer | 10 |
| 03. | UPS | 9 |
| 04. | Laserjet Printer | 12 |
| 05. | Network Printer | 2 |
| 06. | Scanner | 4 |
| 07. | Sheet feed Scann | 2 |

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents. The bidder has to submit nonrefundable Tender Document fee of Rs. 1000.00 (Rupees One thousand only) in the form DD/Banker Cheques in favour of Managing Director, AEGCL payable at Guwahati.
2. The bidder has to submit **Earnest Money Deposit amounting Rs 22,000.00 (Rupees Twenty Two Thousand only)** in the form of DD/banker's Cheque in favour of Managing Director, AEGCL payable at Guwahati. The EMD of the unsuccessful bidder will be returned after due verification. The EMD of successful bidder will be returned after completion of supply and installation of the items.
3. The bidders whose technical bid qualifies in the technical evaluation may be empanelled in the AEGCL's vendor list for supplying computer and accessories for a period of 2 years.
4. AEGCL reserves the right to accept or reject any or all the quotations without assigning any reason.
5. The quantity mentioned above may be increased or decreased (if necessary) at the time of order as per actual requirement.
6. The quotations will be evaluated for all the items together.
7. The items should have minimum 1 (one) year warranty.
8. The quotation should be valid for 90 days.



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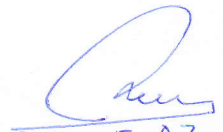
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9. The bidders must submit the following documents in a separate sealed envelope, prescribing as Technical Bid document –
 - a. Technical documents/catalogue (detailed specifications) of the items to be supplied.
 - b. Technical Specification enclosed as Annexure-I.
 - c. Details of Bidders enclosed as Annexure-II.
10. GST must be clearly indicated with the price bid.
11. The Price bid shall be submitted in a separate sealed envelope prescribing on top of the envelope.
12. Both the Technical bid envelope and Price bid envelope shall be submitted enclosed in a larger sealed envelope prescribing the subject of the quotation on top of the envelope.
13. The quotation should be addressed to the "The Chief General Manager [O&M], AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati — 781001." super scribing the Quotation Notice Number on the envelope.
14. The items must be delivered and configured at O/o the MD, AEGCL Bijulee Bhawan, Paltanbazar, Ghy-01 within 30 days after from the date of issue of purchase order.
15. 90% Payment will be made only after successful commissioning of the materials. Balance 10% will be retained as Performance Security and will be released after expiry of warranty period.
16. The tendering firm must have proper PAN/TIN No. and the same shall have to be enclosed with the quotations.
17. The Vendor must have a prior experience in the field of supplying Computer and accessories at PSUs and other Government organisations in last 3 years. The documented proof should be enclosed.
18. The bidders must have establishment in Guwahati.


17-02-2020
Chief General Manager (O&M)
AEGCL, Bijulee Bhawan

Memo No.: AEGCL/MD/IT/PART-XIII/2020 / 8(a)
Copy to:

Date-17.2.2020

- 1) CGM (F&A) i/c. AEGCL, Bijulee Bhawan, Ghy-01 for information.
- 2) AGM-III for uploading at AEGCL's website for information.
- 3) Notice Boards.
- 4) Office File.


Chief General Manager(O&M)
AEGCL, Bijulee Bhawan



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Technical Specification

Annexure-I

| Sl. No. | Particulars | Preferred Brand | Compliance (Yes/No.) | Offered make/ Model | Documentary Evidence/ Catalogue Submitted (Yes/No.) |
|---------|---|------------------------------------|----------------------|---------------------|---|
| 1 | <u>Desktop Tower (minimum configuration):</u> <u>Tower PC:</u> Intel i3, 8th generation, 3.9 GHz or AMD Ryzen 3 1300X, 3.5GHz, 4GB DDR4 RAM (upgradable to 8GB RAM), Windows 10 Home Edition, 1 TB SATA HDD, 19.5" Display, Integrated Graphics, Keyboard & Mouse, DVD R/W, MS Office Home & Student Edition (licenced), Quick Heal Total Security Antivirus 1 user 3 year. Warranty 1 year onsite. | Dell/HP/Lenovo/Acer or equivalent | | | |
| 2 | <u>Laptop (minimum configuration):</u> Intel i3, 8th generation, 3.9 GHz or AMD Ryzen 3 1300X, 3.5GHz, 4GB DDR4 RAM (upgradable to 8GB RAM), Windows 10 Home Edition, MS Office Home & Student Edition (preloaded) 1 TB SATA HDD, DVD R/W, 15.6" FHD display. Quick Heal Total Security Antivirus 1 user 3 year. Warranty 1 year onsite | HP/Lenevo/Acer/Dell or equivalent | | | |
| 3. | <u>UPS (minimum 1-year warranty):</u> 600 VA UPS, 7 AH, 15 minutes or higher backup, Output- 3 nos. 6 pin sockets, input-230VA/50 Hz, 6 Amp plug. Warranty 1Year onsite | Numeric/Luminous/APC or equivalent | | | |



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| Sl. No. | Particulars | Preferred Brand | Compliance (Yes/No.) | Offered make/ Model | Documentary Evidence/ Catalogue Submitted (Yes/No.) |
|---------|--|------------------------|----------------------|---------------------|---|
| 4 | <u>Lajerjet Printer (minimum configuration):</u> Printing Type: Black and White, Printing Technology: Laser, Print Resolution: 600x600 DPI, Print Speed Black: up to 14 PPM, Paper Size: A4, Monarch, connectivity: USB, Color: Black, Paper Tray:150 sheets, Duty cycle: 5000 pages per month, power: 230 V AC. Warranty: 1 year onsite | HP/Canon or equivalent | | | |
| 5 | <u>Network Printer (minimum Configuration)</u> Printer Type - LaserJet; Functionality - Multi-Function (Print, Scan, Copy) , Scanner type - Flatbed; Printer Output - Black & White only Connectivity - USB, Network; Compatible Operating Systems: Windows: 10, 8.1, 8, Pages per minute - 20 pages Page size supported - A4, B5, A6, DL, envelope; Duplex printing - Manual; Print Resolution - Up to 1200 x 1200 rendered DPI (Black) Duty Cycle (Maximum monthly recommended prints) - Up to 8,000 pages per month. Warranty- 1year onsite | HP/Canon or equivalent | | | |



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| Sl. No. | Particulars | Preferred Brand | Compliance (Yes/No.) | Offered make/ Model | Documentary Evidence/ Catalogue Submitted (Yes/No.) |
|---------|--|------------------------|----------------------|---------------------|---|
| 6. | <u>Scanner (minimum configuration):</u> Flatbed Scanner, Paper Size: A4, A6, B5, DL Envelope, Scanning Method: CIS, Connectivity: USB2.0. 1year warranty onsite | HP/Canon or equivalent | | | |
| 7. | <u>Sheet feed scanner (minimum Configuration):</u> Feeding capacity: 30 sheets.Maximum resolution: 600 dpi.Scanning modes: Black and white, Error diffusion, Advanced Text Enhancement, Advanced Text Enhancement II (for Windows only), 256-level gray, 24-bit colour.Scanning Speed: A4 / LTR, Portrait, 200dpi:Black and White: 25ppm (simplex) / 50ipm (duplex)Grayscale: 25ppm (simplex) / 50ipm (duplex)Colour: 25ppm (simplex) / 50ipm (duplex)Scanner Type: Desktop sheet-fed scanner.USB Port: Hi-speed USB 2.0. 1 year warranty. | HP/Canon or equivalent | | | |



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Annexure-II

DETAILS OF BIDDERS TO BE FILLED:

| | | |
|----|---|--|
| 1. | Name of the Organization/FIRM | |
| 2. | Type of Organization, whether proprietorship, partnership, public/private limited company, etc. | |
| 3. | Name of the Proprietor/Partners/Directors in the Organization | |
| 4. | GST No. (Please attach copy) | |
| 5. | PAN No. (Please attach copy) | |
| 6. | Registered Office Address and telephone / fax no./Email ID | |

Place:

Date:

OFFICIAL SEAL:

Signature of Bidder's Authorised representative