



ASSAM ELECTRICITY GRID CORPORATION LIMITED

Regd. Office: 1st Floor, Bijulee Bhawan, Paltan Bazar, Guwahati-781001

CIN: U40101AS2003SGC007238

Phone: 0361-2739520 / Fax: 0361-2739513

Web: www.aegcl.co.in, E-mail: managing.director@aegcl.co.in

EMPLOYMENT NOTICE

The Assam Electricity Grid Corporation Limited (AEGCL) invites applications from the eligible candidates having requisite qualifications including departmental candidates of successor companies of ASEB for filling up of the following posts:

Sl. No.	Posts	Nos.	Category	Pay Band (Rs.)	Grade Pay (Rs.)	Other Allowance (Rs.)	Maximum Allowable Additional increments to be given to general candidates(nos.)
1	General Manager (HR)	1	UR	42,000 -1,16,000	19,500	As admissible	15

ELIGIBILITY CRITERIA:

1. Educational Qualification for all positions:

- For General Candidate:** Two years full time degree in MBA/PGDM, specialization in Human Resource management /Personnel Management & Industrial Relation/Labour Relations etc. from an AICTE approved Institute / University with 1st class or minimum 60 % marks. Degree in law from a recognized university approved by UGC, will be considered as added qualification.
- For Departmental Candidate:** Full time/part time degree in MBA/PGDM, having core subjects of Human Resource management / Personnel Management & Industrial Relation/Performance Management etc. from an AICTE approved Institute / University with minimum 55 % marks.

2. **Computer knowledge:** In hand Computer knowledge will be mandatory criteria for all the positions and categories.

3. Essential Experience:

For General Candidate:

	GM (HR)
Post qualification experience*	20 Years
In the Field of	Human Resource Management, having in hand practice (in HR/Personnel Management and Industrial Relation) in Govt./ Statutory Bodies/Public Sector undertakings/Public limited organizations
From an organization having manpower strength*	1000 or more
Annual Turnover (Rs.)*	100 Crore or more
Minimum CTC*	Rs. 8,00,000/-
In hand Practice /Professional Knowledge	Day to day Industrial relation functions especially dealing in Labour relations, union matters, employee welfare, legal matters, training & overall Human Resource Development.

* Proof to be submitted

For Departmental Candidate:

	GM (HR)
Post qualification experience of departmental candidate.	25 years cumulative experience as AM/DM/AGM/DGM or of equivalent post in other cadre.

* In hand computer knowledge will be mandatory criteria for all the positions & categories

Desirable for General Candidates:

	GM (HR)
Experience of working in an ERP enabled organization with proper in hand practice of Payroll, E-recruitment and Personal Administration etc.	More than 4 years
Experience of working in a Govt./ Statutory Bodies/Public Sector undertakings,	For a minimum of five (5) years in the grade pay of Rs. 6300/-.

4. Age: (as on 1st January 2018)

	GM (HR)
Upper Limit (For General Candidate)	50
Upper Limit (For Departmental Candidate)	55

Upper Age limit is relaxable by 5 years in Case of S/C and S/T Candidates. (Attested copy of age Certificate should be enclosed with the application)

5. Length of experience of the candidates will be an added advantage.
6. Candidates with technical educational qualification and having experience in power sector will be preferred.
7. **Application Fee:** Non-Refundable amount of Rs. 500/- (Five hundred) for General. Rs. 250/- for SC, ST etc. candidate payable by crossed IPO/Demand Draft, in favour of The Managing Director, AEGCL, Paltan Bazar, Bijulee Bhawan, Guwahati-1.
8. **Service Condition:** Applicable as per Companies Rules.
9. The Application format can be downloaded from AEGCL website- www.aegcl.co.in
10. **Selection Procedure:** Candidates fulfilling the above criteria will be called for Interview. All correspondence will be made through email and notice in the AEGCL website - www.aegcl.co.in
11. **Last Date for submission:** Application along with self attested copies of certificates, Mark sheets and other testimonials in respect of qualification, age, Caste, permanent resident certificate, experience and NOC from the parent organization and two passport size photographs should reach the GM (HR), AEGCL, Paltan Bazar, Bijulee Bhawan, 1st Floor, Guwahati-781001 **on or before 04:00pm 26/06/2018.**
12. Candidates should apply through proper channel.
13. Application received beyond the due date for postal delay or any other reasons whatsoever will not be considered.
Incomplete application will be rejected straight way without any information to the applicant.
14. The shortlisted applicants fulfilling above criteria will be called to appear before an interview board at their own cost.
15. AEGCL reserves the right to cancel the recruitment for the post without assigning any reason thereof.

Sd/-
General Manager (HR) I/C,
AEGCL, Bijulee Bhawan, Guwahati – 1